

OPTIO Workshop

2 Brenda Place, Kelvin, 2054
P.O. Box 127, Kelvin. 2054

Tel.: (011) 802 3598
Fax: (011) 656 1520

BOOKING FORM

Please book me a place on your workshop scheduled for *(insert date)* I will fax/ email my proof of payment.

First Name _____

Surname _____

Postal Address _____

Tel Contact: (h) _____

(w) _____

Code: _____

(cell) _____

Fax No.: _____

e-mail address: _____

Total cost of workshop is R 4,200.

CONDITIONS OF REGISTRATION:

1. All applications to the workshop must be accompanied by a deposit of R 1,500 registration fee. A non-redeemable fee of R750 is included for cancellations received within 31 days from the day of commencement of the workshop.
2. The balance of the registration fee must be settled on or before 31 days prior to the workshop commencement day - unless other payment arrangements have been agreed to with management.
3. No portion of the fees will be refunded where a trainee leaves any part of a workshop prior to its completion.
4. Refunds of registration fees will only be considered where a workshop is cancelled by the organisation before commencement of the workshop, or at the sole discretion of management under other circumstances.

Signed Applicant: _____

Date: _____

Banking details:

Account Name: S. C. Salotto / Acc Nbr: 55630007918 / FNB Edenvale - 251342